

# TRAINING



## OH for business travellers and overseas workers

**Wednesday 8 July 2009**  
**Central London**

A new in-depth training day from the **At Work Partnership** addressing the OH needs of business travellers and overseas workers

Chaired by *Dr John Ballard*, editor of *Occupational Health [at Work]*

An in-depth  
training day from  
The At Work  
Partnership



With the  
support of



- › The role of OH in deploying overseas workers
- › Travel risk management for the business traveller
- › Human resource management issues
- › Employers' legal duties
- › Health risk management in remote/extreme environments
- › Psychological health of overseas workers
- › Risk management workshop

**CPD:**  
*Self-certification schemes: 6 hours*  
*2 IOSH points*

**SPECIAL  
OFFER**

Book by  
5th June 2009  
and save £70!

# Programme

## Part I – Occupational health and safety

### 9.00 Registration and coffee

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### 9.15 Introduction and welcome

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*John Ballard, Occupational Health [at Work]*

### 9.25 Introduction to travel health

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*Dr Dipti Patel, MASTA and Capita Health Solutions*

- Epidemiology of travel-related diseases
- Infectious disease
- Non-infectious diseases

### 10.05 Travel risk management for the business traveller

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*Andy Ness, BP Group*

- Pre-travel risk assessment
- Accidents and injuries
- Security
- Emergency repatriation/evacuation
- Locating travellers abroad

### 10.45 Coffee

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## Part II – Employee relations and employment law

### 11.00 Human resource management

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*Sarah Ward-Lilley, BBC*

- Staff welfare – travellers; expatriate workers
- Medical insurance
- Dealing with disasters
- Staff policy

### 11.40 Legal update

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*Chris Cox, Royal College of Nursing*

- Duty of care
- Employers' duties under UK legislation
- Workers with disabilities
- Application of overseas law
- Death at work

### 12.30 Lunch

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## Part III – Occupational health support

### 13.20 The role of occupational health

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*Dr Dipti Patel, MASTA and Capita Health Solutions*

- Pre-travel preparation
  - Fitness to travel and fitness to work abroad; immunisations, malaria prophylaxis and travel health
- Supporting workers abroad
- Returning workers
  - Post-travel health screening and ongoing health issues

### 14.00 Health risk management in remote or extreme environments

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*Dr Richard Heron, BP*

- Fitness considerations
- Extreme environments, remote locations
  - Extremes of temperature, offshore, exploration, ships
- Medical support and evacuation
- Travel advisories

## Part IV – Workshop

### 14.45 Risk management workshop

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*Tea will be served during the workshop*

Delegates will work in groups to address the practical health, safety and legal issues in a given scenario.

### 15.25 Workshop feedback and expert analysis

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## Part V – Psychological health

### 15.45 Mental health

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*Dr Neil Greenberg, King's College London*

- Psychological health screening
- Trauma
- Isolation and culture shock
- Common mental health problems
- Returning home

### 16.30 Final questions

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### 16.35 Close of day

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## About The At Work Partnership

Dedicated to bringing high quality, good value conferences to occupational health, health and safety, and human resource professionals, **The At Work Partnership** researches the subjects that really matter to professionals in your field, and sources speakers who are true subject experts. We ensure that each conference is of the highest quality, and provide you with useful documentation to which you can refer time and time again. As well as running conferences, **The At Work Partnership** publishes *Occupational Health [at Work]* which provides occupational health professionals with expertly written and researched legal, practical and management occupational health information.

We also produce a **free** monthly email newsletter highlighting key OH news. To ensure you get your copy please call 0845 017 6986, or e-mail [subscriptions@atworkpartnership.co.uk](mailto:subscriptions@atworkpartnership.co.uk)

# OH for business travellers and overseas workers

This unique training day from **The At Work Partnership** is designed for OH, HR and health and safety professionals whose responsibility includes the health, safety and welfare of employees who are deployed abroad or travelling on business. It will provide you with a full understanding of the occupational health, safety and security risks, and an essential understanding of the relevant law.

The training day takes delegates through the key travel health issues, including the epidemiology of travel-related diseases, and covers the essential factors to consider before an employee is deployed in a foreign country. Everything from pre-travel fitness assessments and immunisation, to psychological trauma and emergency repatriation are covered. The training also features an invaluable legal update and risk management workshop.

Dr Dipti Patel opens the conference and examines the health implications of overseas travel and work and later looks at the role and practicalities of occupational health support. Andy Ness of BP then explains health and safety risk assessment for overseas workers, and how to deal with emergencies and concerns over personnel security. The human resource and welfare management of overseas workers is discussed by Sarah Ward-Lilley, from the BBC and then RCN legal expert, Chris Cox, provides a detailed explanation of employers' duties of care to overseas workers and the application of both UK and overseas health, safety and employment law to workers abroad.

In the afternoon, Dr Richard Heron considers health risk management in remote and extreme environments, and MoD psychiatrist Dr Neil

Greenberg concludes the day with an analysis of the psychological health risks in overseas work – including mental health on returning home.

## This training is designed for:

- occupational health professionals
- human resource managers
- safety and health practitioners
- other managers responsible for the occupational health and safety of overseas workers

## How will attending this training day benefit you?

### Delegates will learn how to:

- recognise the health, safety and security risks of overseas travel, and understand their relevance to workers abroad
- understand the legal considerations for workers abroad
- identify and prioritise the key factors to consider when deploying workers overseas
- recognise the difficulties in managing staff based overseas
- understand the measures that can be taken to reduce and manage the risks to workers prior to, during, and on return from, overseas travel
- appreciate the complexities of health risk management in extreme or remote overseas environments

## About our expert speakers

### Dr Dipti Patel – lead speaker

Dr Dipti Patel is the director of clinical services at MASTA (Medical Advisory Service for Travellers Abroad). She also works part time at Capita Health Solutions on their Foreign and Commonwealth Office contract and is their lead physician for travel health issues. Dipti has a particular interest in the health of business travellers and expatriates, and she was previously a senior occupational health physician at the BBC.

### Dr John Ballard

Dr John Ballard has been researching and writing on occupational health and disability issues for the past 20 years. He edits The At Work Partnership publication, *Occupational Health [at Work]*. He is the former editor of *The Safety and Health Practitioner* and is honorary senior lecturer at the University of Birmingham.

### Chris Cox

Chris Cox, a solicitor, is acting director of legal services at the Royal College of Nursing. He is the head of the in-house employment, immigration and indemnity law units. He is a regular speaker on employment law and medico-legal topics, and has contributed legal articles to nursing and health journals.

### Dr Neil Greenberg

Dr Neil Greenberg is a senior lecturer in military psychiatry at King's College London and served in the Royal Navy for 19 years. Neil has a particular interest in the organisational response to traumatic events and has provided

occupational mental health advice for a variety of organisations. He has researched and published widely on military and occupational mental health topics.

### Dr Richard Heron

As vice-president health and chief medical officer at BP Group, Richard is responsible for strategic development of the BP Group's health agenda including employee wellbeing, occupational health and hygiene, community and public health in the locations where BP operates. Richard is also professor of international business and health at Nottingham University, and is an honorary teacher at the University of Manchester.

### Sarah Ward-Lilley

Sarah Ward-Lilley joined the BBC in 1989 and is currently managing editor in world newsgathering. She takes the lead on all staff issues in the UK and in the BBC's 40 overseas bureaux. This includes welfare, safety, managing change and training. She is a trustee of the Rory Peck Trust, which supports freelance news gatherers worldwide and is on the advisory board of the Dart Centre (Europe) for journalism and trauma.

### Andy Ness

Andy Ness has worked for the BP Group for 30 years in a variety of operational roles. For the last seven years, he has worked on crisis and continuity management – developing response plans, training courses and exercise scenarios for all segments of the company in Europe, Middle East and Africa. He is now responsible for BP Group level capability.

# Booking Form



## OH for business travellers and overseas workers Central London – Wednesday 8 July 2009

A B C D E

### First delegate

#### Early bird rate – save £70!

For bookings received and paid **before** 5th June 2009

£299 + £44.85 VAT (£343.85) per delegate – **save £70!**

**Main rate** – For bookings received and paid **after** 5th June 2009

£369 + £55.35 VAT (£424.35) per delegate

Title \_\_\_\_\_

First name \_\_\_\_\_

Surname \_\_\_\_\_

e-mail \_\_\_\_\_

Position \_\_\_\_\_

### Second delegate – save up to £150!

Please book a place for a second delegate at the rate of:

£219 + £32.85 VAT (£251.85) per delegate

Title \_\_\_\_\_

First name \_\_\_\_\_

Surname \_\_\_\_\_

e-mail \_\_\_\_\_

Position \_\_\_\_\_

### Organisation details

Organisation \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_

**I have read and agree to the cancellation terms:** Authorised signature \_\_\_\_\_  
(This booking is not valid unless signed)

### Forthcoming events *please send me information on the following events*

Certificate in CBT Skills for OH Professionals, Sept 09 – Jan 10, London

Employment Medicals and Fitness for Work, 23 Oct 09, London

### Administration

#### Venue

The conference will be held at a hotel or training centre in central London. Details will be confirmed in your administration details.

#### Bookings

Places can be booked by post, telephone, fax or e-mail. In cases where your organisation's paperwork may take a couple of weeks to reach us, please telephone us on 0845 017 6986 to reserve a no-obligation provisional place.

#### Conference administration details

Please contact us if you do not receive written confirmation of your booking within two weeks of making the reservation. Details of the venue, a map and any final information will be sent to paid delegates approximately two weeks before the conference. If you have not received these one week before the event, please telephone us on 0845 017 6986, or e-mail conferences@atworkpartnership.co.uk

#### Cancellation policy

For cancellations received in writing 14 days before the conference, we will provide a refund, less a 25% administration fee to cover administration costs. If the cancellation is received within 14 days of the conference, no refund will be made, but we will accept an alternative delegate from your organisation at the event. Refunds are not available to delegates who fail to attend after confirming a booking.

#### Hotel accommodation

Hotel accommodation at preferential rates can be arranged through Venuehunt. Tel: 01722 500675. Online: [www.venuehunt.co.uk](http://www.venuehunt.co.uk)

*In order to process this booking, your details will be held on our system. We would like to keep you informed of future relevant events and information from The At Work Partnership by post, 'phone, fax or e-mail. Please contact us if you do not want to be kept up to date with this information.*

**This programme was correct at time of going to press. In unavoidable circumstances, we reserve the right to change or cancel this event.**

**BOOK NOW** and return your completed form to:

6/09

**Post:** The Registration Secretary, The At Work Partnership Ltd, 3 Woodfield Way, Bounds Green, London N11 2NP

**Telephone:** 0845 017 6986 **e-mail:** conferences@atworkpartnership.co.uk **Fax:** 020 8275 8469

Visit our website at [www.atworkpartnership.co.uk](http://www.atworkpartnership.co.uk)